

# Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378  
(562) 602-6000 Fax (562) 602-8111

## BOARD OF EDUCATION

TONY PEÑA  
*President*

LINDA GARCIA  
*Vice President*

ALICIA ANDERSON  
*Member*

SONYA CUELLAR  
*Member*

VIVIAN HANSEN  
*Member*

DR. RUTH PÉREZ  
*Superintendent*



## REGULAR MEETING OF BOARD OF EDUCATION

### AGENDA

May 25, 2016

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance Chris Stamm, Director-Nutrition Services

Roll Call Tony Peña Sonya Cuellar  
Linda Garcia Vivian Hansen  
Alicia Anderson

Approve Agenda Approve the Regular Meeting agenda of May 25, 2016.

May 25, 2016

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Regular Meeting  
Minutes April 27, 2016

Approve the minutes of the Regular Meeting held on April 27, 2016. 1

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **REPORTS**

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

Avery De La Cruz	Paramount High School
Brianna Fierro	Paramount High School-West
Gabriela Garibay	Buena Vista High School
Martha Rubio	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Recognitions:
    - Student Board Representatives
    - 23<sup>rd</sup> Annual Congresswoman Lucille Royball-Allard Art Contest Winners
    - Gates Millennium Scholars
    - PHS 2016 Salutatorian & Valedictorian
  - b. Bulletin Boards – Los Cerritos School
  - c. Placement and Acceleration in Secondary Math

## **BOARD MEETING CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

## **HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

## **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

### **General Services**

1.1-C Professional Activities 15-03  
**Staff Recommendation:** Approve the Professional Activities Report 15-03 for Board of Education President Tony Peña, members Alicia Anderson, Sonya Cuellar and Superintendent Dr. Ruth Pérez attendance at an out-of-state conference, as submitted. 11

### **Human Resources**

2.1-C Personnel Report 15-16  
**Staff Recommendation:** Accept Personnel Report 15-16 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation. 12

### **Educational Services**

3.1-C Consultant and Contract Services  
**Staff Recommendation:** Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted. 24

3.2-C Overnight and/or Out-of-County Study Trips  
**Staff Recommendation:** Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs. 31

3.3-C Memorandum of Understanding with United Friends of the Children, Foster Youth – College Readiness Program  
**Staff Recommendation:** Approve of the Memorandum of Understanding with United Friends of the Children, Foster Youth – College Readiness Program for the 2016-17 school year. 38

3.4-C Memorandum of Understanding with Cerritos Community College, Foster and Kinship Care Education  
**Staff Recommendation:** Approve the Memorandum of Understanding with Cerritos Community College, Foster and Kinship Care Education to provide services to parents and legal guardians for the 2016-17 school year. 39

3.5-C Memorandum of Understanding with California Youth Connection	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with California Youth Connection to provide Foster Youth students the opportunity to gain leadership skills.	40
3.6-C Memorandum of Understanding with Long Beach Guidance Center	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with the Long Beach Guidance Center for the 2016-17 school year.	41
3.7-C Contract with Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer	<u>Staff Recommendation:</u> Approve the contract with the Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer for the 2016-17 school year.	42
3.8-C Memorandum of Understanding with the City of Paramount, Parks and Recreation Department	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with the City of Paramount, Parks and Recreation Department to provide ground supervision and supervised recreation for the Summer Food Service Program.	43

**Business Services**

4.1-C Purchase Order Report 15-16	<u>Staff Recommendation:</u> Approve Purchase Order Report 15-16, authorizing the purchase of supplies, equipment, and services for the District.	44
4.2-C Warrants for the Month of April 2016	<u>Staff Recommendation:</u> Approve warrants for all funds through April with a total of \$12,826,649.46.	53
4.3-C Acceptance of Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	55
4.4-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services requests authorizing contracts with consultants or independent contractors who provide specialized services.	58

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**Human Resources**

2.1-A  
Presentation of the  
Teachers Association  
of Paramount's Initial  
Reopener Proposal for  
the 2016-17 Collective  
Bargaining Agreement  
with Paramount Unified  
School District

Staff Recommendation: Receive for public review the  
Teachers Association of Paramount's initial reopener  
proposal of the 2016-17 Collective Bargaining Agreement  
with Paramount Unified School District.

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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.2-A  
Public Hearing on the  
Teachers Association  
of Paramount's Initial  
Reopener Proposal for  
the 2016-17 Collective  
Bargaining Agreement  
with Paramount Unified  
School District

Staff Recommendation: Conduct a public hearing  
regarding the Teachers Association of Paramount's initial  
reopener proposal of the 2016-17 Collective Bargaining  
Agreement with Paramount Unified School District.

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OPEN HEARING:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

CLOSE HEARING:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.3-A  
Presentation of  
Paramount Unified  
School District's Initial  
Reopener Proposal for  
the 2016-17 Collective  
Bargaining Agreement  
with the Teachers  
Association of  
Paramount

Staff Recommendation: Receive for public review the  
District's initial reopener proposal of the 2016-17 Collective  
Bargaining Agreement with the Teachers Association of  
Paramount.

67

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.4-A  
Public Hearing on the  
Paramount Unified  
School District's Initial  
Reopener Proposal for  
the 2016-17 Collective  
Bargaining Agreement  
with the Teachers  
Association of  
Paramount

Staff Recommendation: Conduct a public hearing  
regarding the District's initial reopener proposal of the  
2016-17 Collective Bargaining Agreement with the  
Teachers Association of Paramount.

69

OPEN HEARING:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

CLOSE HEARING:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.5-A 2016-17 Reservation of Options for Represented and Unrepresented Confidential, Supervisory and Management Employees Staff Recommendation: Approve that all salaries are indefinite for 2016-17 for all bargaining unit represented and unrepresented confidential, supervisory and management employees. 71  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.6-A Proposed Revised Board Policy 4121 – Substitute Teachers Staff Recommendation: Accept for second reading and adopt the proposed revised Board Policy 4121 – Substitute Teachers that reflects current state regulations. 72  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.7-A Student Teaching Agreement with Biola University Staff Recommendation: Approve the agreement with Biola University for participation in the student teaching program. 77  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.8-A Student Teaching Affiliation Agreement with Grand Canyon University Staff Recommendation: Approve the agreement with Grand Canyon University for participation in the student teaching program. 89  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.9- A Clear Education Specialist Program Application Staff Recommendation: Approve the submission of the Clear Education Specialist Program Application. 92  
Sep  
Cvr  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A School Study/Incentive Trips Staff Recommendation: Approve the school sponsored study/incentive trips to provide students with experiences that extend grade level curriculum. 93  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.2-A Approval of Services and Shared Cost Agreement with Los Angeles County Sherriff's Department for Two School Resource Officers Staff Recommendation: Approve the Services Agreement with the Los Angeles County Sherriff's Department for two School Resource Officers from July 1, 2016 through June 30, 2017. 98  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.3-A Carl D. Perkins Grant Applications for Grades 7-12 and Paramount Adult School Staff Recommendation: Approve the submission of the applications for Carl D. Perkins Grant for the 2016-17 school year. 100 Sep Cvr  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.4-A Nonpublic School Placement for Special Education Students for 2015-16 Staff Recommendation: Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year. 101  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.5-A New Course: Mathematics Grade 7 Accelerated Staff Recommendation: Approve the Grade 7 Mathematics Accelerated course for implementation at all middle schools for the 2016-17 school year. 103 Sep Cvr  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.6-A Memorandum of Understanding with the Los Angeles County of Education for Foster Youth Data Sharing Staff Recommendation: Approve the Memorandum of Understanding with the Los Angeles County of Education to share foster youth student data with Los Angeles County Department of Child Family Services and other agencies with legitimate educational interests. 104  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.7-A New Middle School Electives: Automation and Robotics and Design and Modeling Staff Recommendation: Approve the adoption of the Automation and Robotics and Design and Modeling courses and the purchase of materials and supplies for the 2016-17 school year. 112 Sep Cvr  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A 2015-16 Budget Adjustments as of April 30, 2016 Staff Recommendation: Approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Building Fund, and Capital Facilities Fund. 114  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Approval of Settlement Agreement Staff Recommendation: Approve the settlement agreement regarding a voluntary insurance plan for Employee ZE0979270, and authorize the Superintendent or designee to execute all documents. 126  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Contract Renewal - Vernon Security Services Staff Recommendation: Approve the contract renewal with Vernon Security Services for two years from July 1, 2016 through June 30, 2018, and authorize the Superintendent or designee to execute all necessary documents. 127

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A Contract Renewal – Administrative Services Cooperative, Inc. Staff Recommendation: Renew the contract with Administrative Services Cooperative, Inc. for the Taxi Service Program for approved students, and authorize the Superintendent or designee to execute all necessary documents. 128

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.5-A Authorization to Bid and Field Service Contracts and Student Nutrition Services Supplies Renewal Staff Recommendation: Authorize the renewal of construction-related field service contracts, contracts for the supply of computers and food commodities, and authorize the Superintendent or designee to execute all necessary documents. Authorize staff to prepare bid specifications for painting, network cabling, lighting replacement services, school bus services, and window coverings. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s). 129

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE ITEMS**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

**Educational Services**

3.1-CF New Board Policy 6152.2 – Mathematics Placement Accept proposed new Board Policy 6152.2 – Mathematics Placement for first reading, which reflects current State requirements. 131

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Business Services**

4.1-I Monthly Financial Statements, April 2016 Staff will present in J-200 format a Financial Statement for each fund for the months of July to April 2016. 135



4.2-I  
Monthly Financial  
Statements, April 2016  
– Special Education

Staff will present in J-200 format a Financial Statement for  
Special Education for the months July to April 2016. 147

4.3-I  
Monthly Financial  
Statements, April 2016  
– Self-Insurance Fund  
– Health and Welfare

Staff will present in J-200 format a Financial Statement for  
the Self-Insurance Fund – Health and Welfare for the  
months July to April 2016. 149

**ANNOUNCEMENTS**

Next Regular Meeting Wednesday, June 8, 2016, 6:00  
p.m. Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

May 25, 2016

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
  - a. Assistant Superintendent-Business Services
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator  
District Negotiator: Myrna Morales  
- TAP  
- CSEA
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_